

# Licensed Bar Booking Form

Welcome

Tel. 01273 591058

## Friends Catering Services

*Pursuing Excellence Through Service* ©

Established 1998

Day and Date of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Bar Required From: \_\_\_\_\_ hours Until: \_\_\_\_\_ hours

Estimated Numbers Attending: \_\_\_\_\_ Adults + \_\_\_\_\_ Minors

Venue: \_\_\_\_\_

Name(s) of Room(s) / Halls(s) used for the Event at the above Venue:

\_\_\_\_\_  
\_\_\_\_\_

Access from: \_\_\_\_\_ hours

Special Instructions / Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of Client: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Contact Telephone Numbers: \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

Payment Enclosed: £ \_\_\_\_\_

(please make cheques payable to **Friends Catering Services**)

Copy of Invitation to Event: (  ) Enclosed (  ) To Follow

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form with your payment to:

*Friends Catering Services  
116 Upper Shoreham Road  
Shoreham-by-Sea  
West Sussex BN43 6TD*